



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

PSD: ASO - PC
2016 - 2099

TO: Chief Procurement Officer

FROM: Public Safety - Oahu Community Correctional Center
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: July 8 - 11, 2016

2. After-the-Fact: ☒ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

On July 8, 2016 at approximately 3:00 pm the Oahu Community Correctional Center (OCCC) main electrical power failed causing the transformers to malfunction. The emergency generators provided electrical support at a diminished capacity since they are not wired to cover all electrical requirements inclusive of air conditioning to the enclosed facility. OCCC does not have a Electrician therefore the vendor was called. Compliance documents were verified once vendor was willing and available to provide emergency service. Vendor worked on the electrical problem until the next monday.

4. Vendor/Contractor/Service Provider Name:
WASA Electrical Services, Inc

5. Amount of Request:
\$ 35,000+ (estimated)

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Troubleshoot, Assess and Repair the electrical system failure. Electrical service is essential for the facility as electrical provides power to the security locks/doors and air conditioning (housing areas have no windows). The facility, including inmates and staff, were having to work in unsecured conditions for a minimum of 4 days.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

OCCC does not have a Electrician therefore the vendor was called. Compliance documents were verified once vendor was willing and available to provide emergency service. Vendor worked on the electrical problem until the next monday. At 10pm on July 11, 2016 the electrical was back on line.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
*Marc Yamamoto	ASO-PC	587-1215	narc.s.yamamoto@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.*

Nolan Espinda

Department Head Signature

Jul 21, 2016

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

This request is disapproved as the agency failed to provide documentation and responses to questions regarding this request. Department may resubmit when prepared to respond to inquiries.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☐ Approved



Disapproved

☐ No Action Required

[Signature]

Chief Procurement Officer Signature

8/30/16

Date